Agenda and Minutes for CC March 2019

***Meeting held on March 4, 2019.***

***Present: Vikram Prakash (chair), Dan Abramson, Daniel Winterbottom, Sofia Dermisi, Ann Huppert, Kamran Nemati.***

*Minutes from the meeting of Feb 25 were approved by unanimous vote.*

Agenda items:

1. Promotion review

*CC to do Faculty mentorship and advocacy
(particularly for Associates; form standing CC cmte on faculty mentorship and advocacy; goal to help promote faculty; standards, timelines; expectations; periodic reviews; - discuss with Chairs, and faculty)*

1. New monthly meeting schedule (First Monday of every month, 11:30am-1:30pm)
	1. *Set up CC page on CBE website; create intranet, calendar. Page for CC on website? Can’t find.*
	2. *Prepare and publish minutes****.***
2. Required annual all-college meeting in Spring

*Use prep for this meeting to conduct discussions with faculty on the role and identity of CC going forward, with by-law* review as necessary. Two CC members at each department’s faculty meeting in early Spring. Dean Cheng informed that she has set two dates in Spring Quarter for all College Meetings. One of these could be the CC’s All College meeting with Follow up on Dean’s Dialogue as agenda item. These dates are: April 24 and May 22, 2019 Noon to 1:20pm.

1. Curriculum Review (CC standing cmte; routine approvals, quarterly gateways: wk 2 in, wk 6 out)
	1. U*se this as opportunity to discuss with faculty on role of CC more broadly constituted.*
2. College leadership roles and communication structures (CC)
	1. *Impending ADR search; half-time, with staff support; CC to help craft advertisement, conduct reviews, make recommendation. Examples: USC, Minnesota.*
3. College level events: Bi-annual symposia? CBE lecture series?
	1. *Discuss with Exec Committee and review complementary/substitutive role for a College level lecture series, bi-annual symposium.*