Agenda and Minutes for CC April 2019

***Meeting held on April 1, 2019.***

***Present: Vikram Prakash (chair), Dan Abramson, Daniel Winterbottom, Sofia Dermisi, Ann Huppert, Kamran Nemati.***

*Minutes from the meeting of March 7 were approved by unanimous vote.*

Agenda items:

The intent and purpose of the CC survey of Associate Professor’s was discussed. CC members felt that the survey should be crafted to ensure that it is a “fact finding” mission and not one with a presumed agenda.

The main body of the meeting was devoted to discussion of the purpose and intent of the meetings with the individual departments. To clarify this intent a memo was developed to be circulated to the faculty prior to our meetings with them. ***(see below)***

To: The Faculty of CBE

From: CBE College Council (CC)

April 4th, 2019

**Subject: Intent of Upcoming meetings with faculty, and All College Meeting**

Given that we have a new Dean, we are taking the opportunity to rethink the effective role of CC in the representation of the faculty and governance of CBE. Department level meetings with faculty, and the follow-up College-wide meeting on the **22nd of May (Noon -1:20, Gould 140**), are intended to generate a dialogue with the faculty to determine the ways in which CBE CC can be most effective in communicating faculty issues to the Dean’s office.

CBE CC is the representative body of the *faculty* and a critical advisory body to the Dean*.* CBE by-laws give extensive responsibility to CC. The functions of the CC include:

* to advise the Dean on faculty personnel actions for tenure, promotion and new appointments at tenured ranks;
* to advise the Dean on matters of educational policy, including curriculum and academic programs;
* to advise the Dean on matters of budget, including resource and salary allocations and faculty salary policy;
* to advise the Dean on matters of College administrative policy and procedure;
* to advise the Dean in appointing standing and special committees of the College faculty;
* to form its own standing committees or ad hoc committees to address specific issues in the College;
* to interpret the College Bylaws governing Organization and Procedure.

We feel the CC can play a more effective role in facilitating greater faculty engagement in College-wide matters, particularly in dialogue with the Dean. We believe that CC can be a(n):

* Independent voice of the faculty
* Cross-departmental and cross-disciplinary voice of the faculty
* Advocate of faculty interests
* Stronger advisory body to the Dean (including on matter of budget and promotion)

To that effect, we are:

* Building a new web presence: <http://intranet.be.uw.edu/leadership/college-council/>
* Conducting outreach to departments
* Trying to make our required annual meeting more effective by developing actionable items
* Conducting a survey of Associate level faculty regarding promotion
* Conducting the search for a new Associate Dean of Research
* Planning to hold College level events promoting interdisciplinary research and education
* Improving the Curriculum review process (CC Curriculum Cmte review committee)

We are meeting with faculty in each department to discuss the question:  
***Do you feel the CBE College Council has been an effective by representing faculty interests and concerns?***

**Are there additional ways in which you think CC can best/most effectively represent the interests of the faculty?**

***Dates/times of the 5 department meetings College Council members will attend***

ARCH  – April 10th, 12pm  
CM      – April 10th, 11.30am  
LA        – April 17th, 12.45pm  
UDP     – April 23rd, 12pm  
RE        – May 1st, 12pm

***College Council members***

Vikramaditya Prakash – ARCH – chair

Ann Huppert – ARCH

Kamran Nemati – CM

Daniel Winterbottom – LA

Sofia Dermisi – RE

Daniel Abramson - UDP