

Minutes:

**1. Annual Budget Review Process**

- Document the process to-date regarding the annual budget review process
  - Knowing that the annual budget review process was approaching, CC reached out to Rachel Ward, Assistant Dean for Budget and Planning, and invited her to the January 20, 2022 CC meeting
  - During the January 20, 2022 CC meeting, Rachel Ward discussed the process and provided a general overview of the CBE budget
  - On January 27, 2022 CC was provide with a copy of the FY23 Provost Report and was asked to review and provide comments by January 31, 2022
  - CC requested an extension for the review until February 6, 2022 so it could be discussed at the next scheduled CC meeting on February 3, 2022 (CC also requested a copy of the Fiscal Vitality report which the Provost Report is based on and received a copy on January 31)
- There was insufficient time and information for CC to provide substantive recommendations on the Provost and Fiscal Vitality Report
- CC recommends that CBE develop a more comprehensive and transparent process for future years to engage faculty in the budget review process that begins at the beginning of each academic year
- A few suggestions on the type of information that is needed for a thorough review includes:
  - Information about the initiatives reference in the Provost report and how they will increase CBE revenue
  - The plan around financial siloes and how CBE is going to move forward on a more integrated approach
  - How CBE is investing in EDI by the reorganization of staff, transparency in budgeting, and fiscal understanding of faculty and staff (how is this being done and how does this directly relate to EDI)
  - Plan for equitable distribution of unit adjustments and retention
  - Information on the initiatives that are listed for the uses of the carryover balance and how these allocation decisions are being made
  - CBE hiring plans
  - How projections based on fund type for future years are being conducted
  - How GOF and other funding in CBE is being distributed within CBE
  - Information about new and existing gifts/endowments/scholarships and how they are being utilized

**2. Curriculum Committee/BE Courses/Cohort Hire**

- CBE Curriculum Committee Chair, Jan Whittington, will attend the next CC meeting on February 17, 2022 to share recommendations regarding the BE curriculum
- Several questions faculty have related to BE Commons and the Cohort Hires are as follows:

- What are the general expectations of the cohort hires in relation to BE Commons?
- What are the teaching expectations (specifically with respect to BE Curriculum and interdisciplinary studios) for the new cohort hires?
- What are the budget implications of the cohort hires on the departments?
- How are joint appointments between multiple departments going to be structured?
- What criteria is the executive committee using to determine the hiring of the cohort finalists?