

## **UW College of the Built Environments Minutes for the College Council Meeting, October 25, 2022**

### **Attendees:**

Jeff Hou (LA) (Chair), Kimo Griggs (Arch) (Past Chair), Yong-Woo Kim (CM), Rebecca Walter (RE), Jan Whittington (UDP), Christine Bae (UDP), Louisa Iarocci (Arch) (Note-taker)

Introductions and welcome. New members to the Council were introduced. There are no meeting minutes from the previous meeting to approve.

Jeff Hou reminded the council that as a policy-making body, the meetings of the College Council meetings are public meetings.

Jeff Hou provided a heads-up about the forthcoming task of reviewing tenure and promotion packages that will be forwarded from the Dean's office. The College Council meetings this quarter are scheduled around these due dates, to allow sufficient time for the Chair to write a letter. The packages will be shared with the council as they become available. The College Council has the privilege to review the entire package of each case, but its primary responsibility is to review the procedures conducted by the departments, including the completeness of the package.

The upcoming College Council Meetings will be held November 22<sup>nd</sup>, 2022, December 6, 2022 (11 am to 12 noon), and January 3<sup>rd</sup>, 2023 (10:30 am to 12 noon).

Guests: Renée Cheng, Dean of CBE and Rachel Ward, Assistant Dean for Budget and Planning presented a brief overview of the FY2023 CBE Budget and the Proposed Unit Adjustment Process. For FY 2023 the Dean's Office is recommending that this year's adjustment address the full professor level only. The full proposal will be shared with the Council by the end of the day. The Dean requested feedback from the College Council by November 8<sup>th</sup>, 2022- specifically on the processes of consultation with the Council.

The College Council elects Jan Whittington as the next Chair of the College Council through an electronic vote. The vote was unanimous.

Kimo Griggs and Jan Whittington updated the Council regarding their work on the College Curriculum Committee that is charged with the task of the approval of courses at the CBE level. They expressed their concern that there are BE courses that urgently need to be approved but the evaluation criteria and process have yet to be determined.

Jeff reported that, in discussion with Sofia Dermisi (Curriculum Committee Chair), the Curriculum Committee will continue to review BE courses using the current criteria: <https://intranet.be.uw.edu/facultystaff/curriculum-process-forms/>. College Council is preparing guidance on this matter for future curriculum review.

The only item known to be forthcoming to the Council is the proposed name change of the Bachelor of Architecture Undergraduate Degree to Bachelor of Architectural Studies. It was recommended that the College Curriculum Committee provide an update to the College Council about the status of their work that should be on the agenda for future meetings of the Council.

The Council discussed the upcoming initiative for space planning of the CBE and the need for more information and transparency about the process and the goals of this initiative. Among the questions that have been raised by various departments regarding this initiative are as follows:

- How does the College Initiative align with the UW Capital Planning and Budget?
- What was the selection process for the outside consultants and what is the scope of their work?
- What was the selection process of the core space planning committee which should include members from all five departments?
- What are the responsibilities of the core space planning committee versus those participating in the workshops in an advisory role?

Rebecca Walter recommended that the Council agenda should include updates from the Faculty Senate- especially since both she and Jan Whittington serve on that body. They offered to update council members on the most important items being discussed so they can take this information back to their department chairs and share updates in department meetings.

Jeff Hou pointed out that as faculty senate representations, Rebecca and Jan also have the privilege of using the be-faculty listserv to communicate directly with all faculty.

Meeting adjourned at noon.