

**UW College of the Built Environments
Minutes for the College Council Meeting,
Feb. 7, 2023**

Attendees:

Jeff Hou (LA) (Chair), Kimo Griggs (Arch) (Past Chair), Yong-Woo Kim (CM), Rebecca Walter (RE), Jan Whittington (UDP) (Chair-elect), Louisa Iarocci (Arch) (Note-taker)

Chair Updates:

NOMAS Comment Board: The meeting began with a discussion of the circumstances and reactions to the Comment Board on the ground floor of Gould Court that was initiated by the National Organization of Minority Architecture Student group in late January. Kimo Griggs and Louisa Iarocci reported on the reactions and concerns expressed by architectural faculty in an optional meeting called by department chair Brian McLaren specifically to discuss this matter. Several other members of the council stated they had also been contacted by faculty members who had strong opinions about the circumstances surrounding this event and the subsequent response by the CBE. Louisa and Jan will draft a letter to the Dean's Office to express the concerns of faculty on this matter for review by the Council.

Curriculum Committee:

Jeff Hou provided a summary of the meeting between members of the College Curriculum Committee which is responsible for curricular review at the College level and the College Council and Ken Yocum, chair of the BE Commons Curriculum Committee on Thurs. Feb.1, 2023. The meeting was to discuss how CBE course proposals are being evaluated and concerns with the lack of criteria and protocol to review college wide courses and the impact of new courses on existing units and the college as a whole. Jeff Hou indicated that the current language needs to be revised to comply with the faculty code and asked that the council review the language of the existing Curriculum Committee process as published online (<https://intranet.be.uw.edu/facultystaff/curriculum-process-forms/>), asking Jan Whittington to take the lead. The goal is to have completed changes by the Council's next meeting to be reviewed and approved.

Curriculum Committee Updates:

Yong-Woo Kim reported that the Curriculum Committee approved URBDP 527 "Urban: History Theory Ethics and Form (HEFT)" ; URBDP 533 "Sustainable Transportation and Environments" URBDP 539 "Intro to Indigenous Planning" in their meeting on January 16, 2023.

Discussion: Review of non-competitive staff hiring policy

Jeff Hou stated that the College Council has been asked by the Dean's office to review the Non-Competitive staff hiring policy by February 13th., 2023. Kimo Griggs provided some background on the need to establish a CBE policy. Jeff Hou has drafted a memo in response to the Dean's office request that he asked council members to review by Monday 2/13 morning.

Discussion: Review of Amendments to the CBE Bylaws

The Council discuss the suggested amendments to the current CBE Bylaws and also how to incorporate revisions to the TPMR Guidelines for Conflict-of-Interest policy. Rebecca Walter reported on her research into how this is handled by other Colleges and proposed changes to reflect this. Jeff Hou asked that the Council to complete their review and edits of these changes by Tues. Feb. 21st.

Jeff Hou reminded College Council members about the upcoming CBE budget meeting on Feb 23- 12:15 to 1:00 pm.

Meeting was adjourned at 11:00 am

Schedule: The upcoming College Council Meetings will be held on Mar 7 (Tues) — 9:30 am to 11:00 am; Apr 3 (Mon) — 10:30 am to 11:30 am and May 2 (Tues) — 11:30 am to 12:30 pm (Jan is only available from 11:30 to 12 noon).