

**College of the Built Environments
Minutes for the College Council Meeting,
March 7, 2023**

Attendees:

Jeff Hou (LA) (Chair), Kimo Griggs (Arch) (Past Chair), Yong-Woo Kim (CM), Rebecca Walter (RE), Jan Whittington (UDP) (Chair-elect), Louisa Iarocci (Arch) (Note-taker)

Guests: Lynne Manzo (LA), Co-Chair of the CBE Diversity Council and Carrie Dossick (CM and CBE), and Brandon Born (UDP)

The meeting minutes from February 7, 2023 are approved.

Public Comments:

NOMAS Comment Board: The Council discussed additional comments brought to them by faculty regarding the NOMAS Comment Board. Lynne Manzo and Brandon Born then joined the meeting to share the Diversity Council's response to the NOMAS Comment Board and the College Council's memo to the Dean of 02/22/23. Carrie Dossick (CM), Associate Dean for Research for the CBE also attended to take the opportunity for public comment. Lynne Manzo read from a prepared statement from the Diversity Council with additional comments by Carrie to share some alternative perspectives. They stated that the College Council Memo to Dean Chang dated 02/22/2023 was shared with the CBE Diversity Council which includes student representatives. Stating they did not want to diminish the hurtful impact of some of the comments on the board on junior faculty, they urged the College Council to recognize that there were different perspectives on this incident from faculty whose viewpoint was not expressed in the memo. They expressed concern about the impact on the students and stressed that the CBE Diversity Council is working with them to move forward in a collegial and positive way. They asked if there was some path to gather different perspectives on the events.

Jeff Hou and Louisa Iarocci clarified that the memo of 2/22/23 was based on concerns from those members of the faculty that came forward to the College Council and submitted comments to members at the time. It did not report on any particular meeting. Jan Whittington thanked the guests for coming to the meeting to express their concerns and emphasized the shared collective aims of the College Council and the Diversity Council to continue to work together, in all that we do for the benefit of the students- encouraging the guests to offer suggestions for paths forward.

The College Council also received a formal response from Dean Cheng to the 02/22/23 memo via email in which she expressed her vision for "a facilitated dialogue process to engage the faculty, staff, and students on the issues raised by the events around the NOMAS comment board." She indicated this would involve a partnership of the Council, the Diversity Council, department chairs, staff council, and student leaders.

Faculty Senate Updates:

Rebecca Walter informed the council that Class A legislation on gender-neutral language in the faculty code- was approved for a faculty vote. Also Class B legislation concerning Undergrad Diversity Requirements changing from 3 to 5 credits was approved for distribution. She stated that the Faculty Senate discussed diversity statements and how they are used for promotion and tenure. A new clinical practice title that is mostly confined to the UW Medical School was also discussed.

Jeff Hou made the point about the lack of clarity on what constitutes diversity credits and indicated that the change in the number of credits may negatively impact courses offered by some departments like Landscape Architecture. Jan Whittington commented that she had added some language regarding what constitutes diversity credits into the Curriculum Committee protocols and also pointed out that diversity credits can overlap with other credits.

Curriculum Committee Updates:

Yong-Woo Kim reported that the Curriculum Committee approved the revision of the Real Estate undergraduate major minimum admission GPA from 2.0 to 3.0.

Budget Sub-Committee Updates

Rebecca Walter and Jan Whittington stated that the Budget Subcommittee is working to build its own model in order to understand the financial condition of the college and various units. They have both drafted documents for review by the Council, with notes to be incorporated into a memo to be sent to the Dean's Office. Yong-Woo Kim conveyed faculty concerns that the increase in the ABB capture reflects greater involvement by the Dean's office in the operation of individual departments. Questions were raised also about the additional investment in Advancement and how that translates to the return. The Budget Subcommittee will continue to lead the work on developing a framework for examining the CBE budget to help advance the process and facilitate the review in the future. Kimo Griggs suggested reaching out to Rachel Ward in the Dean's office again to see if it is possible to get this information. Jeff Hou requested that everyone provide feedback on the budget memo by this Friday 03/07/23 so that it can be finalized and sent.

Discussion: Review of CBE budget narrative

In absence of the FY 24 budget proposal, the council lacks sufficient information to perform a proper review. Based on the information provided, members of the council reiterated their concern about having sufficient information to assess the financial condition of the college and various units. Major points discerned from the information provided include a substantial increase in the amount of ABB revenue captured by the Dean's office (from 18% in 2019 to 34% in 2023). Concern was raised about the impact that these increased administrative costs and the costs of special initiatives are having on degree-granting programs.

Discussion: Proposed Amendments to the CBE Bylaws

Jeff Hou asked everyone to do a final review of the memo and the suggested amendments to the current CBE Bylaws by Monday, March 10th.

Discussion: Revisions to Curriculum Committee Review Criteria and Protocols:

Jan Whittington reported on progress on the task of establishing procedures for proposing BE courses with the goal of instituting a review process that would apply across all units of the College. Kimo Griggs encouraged the CC to prepare a memo to encourage departments to develop internal protocols for course review. Jan reminded everyone that curriculum is the responsibility of the voting faculty. Jeff asked the members to work together to propose some basic standard protocols for course review/curriculum development for adoption by the departments.

Discussion: Conflict of Interest Policy/Revisions to TPMR Framework

The Council discussed the best way to proceed in terms of proposing changes to the language of TPMR in order to establish clearer conflict of interest policies- and how these relate to hiring policies. Jeff Hou will draft a memo for review by the Council for sending to the departments asking them to codify their own conflict of interest policy for TPMR and hiring. College Council can then ask departments to explain how their TPMR and hiring adhered to their own Conflict of Interest policy.

Discussion: BE Commons Curriculum Proposal

Jeff Hou thanked everyone for contributing comments/feedback from the faculty about the BE Commons Curriculum proposal shared by Ken Yocom who now heads the BE Commons initiative. Jan Whittington stated that language from the Faculty Code makes it clear that faculty have every right to comment- and that the College Council, as an elected body of faculty- could initiate our own poll- about their interests- in current or expanded BE curriculum. She stated that in this way voting faculty could have more input into the governance of the process. Kimo Griggs agreed, noting that 95% of the current document is internal to the dean's office, and asked for more clarity on how the curriculum will be managed once it has been approved and on the interface between the College and units. Rebecca Walter noted that everyone is generally supportive of the interdisciplinary approach in principle but stressed that the way to measure the impact of new BE courses on existing unit revenues must be clarified in order to avoid losing students and revenues from degree-seeking courses. Jeff Hou asked Council members to make edits to the memo and add comments by Tuesday, March 14th.

Discussion: Fabrication Committee:

Kimo Griggs asked the Council to consider how the CBE Fabrication Committee should be formed. He currently serves as chair of the fabrication committee and noted that oversight of the labs moved into the Dean's Office, overseen by a Director of Operations. He posed the question as to whether College Council should get involved with forming the committee rather than the Dean's office and asked that this item be put on the future agenda.

The meeting was adjourned at 12 noon.

Schedule: The upcoming College Council Meetings will be held on April 3 (Mon) — 10:30 am to 11:30 am and May 2 (Tues) — 11:30 am to 12:30 pm (Jan is only available from 11:30 to 12 noon).