Meeting Minutes - Winter Research Leadership Meeting, January 29, 2024

Research Highlights
- Chris Lee, Laura Osburn, Mobility Innovation Center, "Charging Forward: Evaluating Public Private Partnerships For Electric Bus Base Conversion to Support a Zero-Emission Fleet
- Royalty Research Fund Awardees:
  - Vince Wang, and Dylan Stevenson "Exploring Transformative Solutions to Build Housing Security and Climate Resilience: The Community Land Trust Model"
  - Narjes Abbasabadi, "CityEnerTwin: A Digital Twin Platform for Urban Building Energy Modeling to Support Decarbonization of the Built Environment – A Case Study of the University of Washington Campus"
- Catherine De Almeida selected for Community Engagement Lead Role

Research Newsletter update
- Available on the CBE Intranet News Bulletin. Can search 'tags' for "Research Newsletter" to pull up all previous newsletter
- Email be-research@uw.edu with any comments, feedback, additions.

Compliance
- Slide from research advisory board meeting
- Everyone is responsible for compliance. Reach out with questions to ensure you know your role.
- Faculty are responsible for compliance just as much as staff are on a project.
- Please take a proactive role in compliance including seeking out resources and upcoming trainings.
- Engaging in thinking about compliance, rules, etc., this helps to be a more engaged researcher because you are thinking about the reasons why we conduct operations in a certain way.

Equity in Research
- Report from UW central research: https://www.washington.edu/research/wp-content/uploads/Charting-a-Path-for-UWs-OR-to-Support-Equity-in-Research-for-Excellence-and-Impact.pdf
- Please provide feedback on this report.
- Report highlights equity perspectives and practices at every stage of research, and also provides infrastructure and resources. Call to action; establish equity office within UW Central Research.

Research timelines
- Non-primary awards
  - Avoid last minute EGC-1 requests.
- Let us know when any budgets/proposals are being developed.
- Always loop in be-grants@uw.edu early on.

Winter Policy & Procedure for review
- Salary Allocation
    - Updating old policy with new language to reflect Workday updates.
    - Better reflects how you are spending time on your awards
    - Email be-grants@uw.edu if you have questions about salary allocation specifics.
- Advanced Budgets
- Limited Submissions

Upcoming trainings:
- Advance Budgets
- Allowable vs unallowable costs
    - Expert from post award UW central will come talk
- Service agreements vs. research contracts
    - OSP guidelines and show how you know the difference between these
- Research types and locations
    - EGC-1 information

Upcoming Trainings and Professional Development
- Climate Solutions Community of Practice 2/8 meeting - email be-research@uw.edu to be added to the listserv and receive meeting invites
- HHF lecture 4/2
- Climate Solutions Symposium and Lecture 5/23
- Trainings with Mike coming February onward
- Spring Research Leadership Meeting

Professional Development opportunities
- Instead of the Spring Mock Panel Review opportunity being in the Spring, should this happen in the Fall instead? And should this happen yearly or every other year?
    - In favor of Fall mock panel to allow for development of proposals over summer
    - Fall panel review aligns with winter NSF application deadlines better.
    - Workshopping NSF proposals is worth doing especially to get things done early.
    - Carrie or another expert can always be asked to do a review of a proposal
    - Unsure about frequency of mock panel
    - Focus on trainings and policies is good right now
- More office hours, more trainings needed, preparing grant applications?
    - Office hours are super helpful, continue those.
    - Other topics:
        - DOE proposal writing.
        - Human subjects process for use of surveys of professionals, and clarify what is actually needed. Also more info on when students need to apply for human subjects.
            - Emily Guthry in Human Subjects would be a good person to reach out to for trainings or for questions.